

**Sarasota County Tax Collector  
Barbara Ford-Coates**

**NOTICE AND APPLICATION FOR ALTERNATIVE PAYMENT OF 2012 TAXES**

**PLEASE READ THE INSTRUCTIONS AND INSTALLMENT SCHEDULE CAREFULLY BEFORE SIGNING THE APPLICATION.**

Section 197.222, Florida Statutes, allows an alternative plan for payment of property taxes. A taxpayer who elects to pay taxes by the installment method shall make payments based upon an estimated tax which shall be equal to the actual taxes levied upon the property in the preceding year.

**THE PAYMENT SCHEDULE SHALL BE AS FOLLOWS:**

**First Installment Payment:** One quarter of the total estimated taxes discounted 6%. Payment shall be postmarked not later than June 30, 2012. A taxpayer must make the first installment payment in order to participate in this plan. (Payments made in July forfeit the discount and are assessed a 5% late penalty.)

**Second Installment Payment:** One quarter of the total estimated taxes discounted 4 1/2%. Payment shall be postmarked not later than September 30, 2012. No discount shall be allowed after September 30, 2012.

**Third Installment Payment:** One quarter of the total estimated tax plus one-half of any adjustment pursuant to a determination of the actual tax liability discounted 3%. Payment shall be postmarked not later than December 31, 2012. No discount shall be allowed after December 31, 2012.

**Fourth Installment Payment:** One quarter of the total estimated taxes plus one-half of any adjustment pursuant to a determination of the actual tax liability. No discount. Payment shall be postmarked not later than March 31, 2013. Interest shall apply after March 31, 2013.

- ◆ When the last day of the month falls on a weekend or holiday, walk-in payments will be accepted through the following business day.

**2012 INSTALLMENT APPLICATION**

To pay 2012 real estate or tangible taxes by installment, complete the application below and send to our office by April 30, 2012. Your first installment tax bill will be sent in June, 2012. If you have not received your first notice by June 15, 2012, please contact us at [Info@SarasotaTaxCollector.com](mailto:Info@SarasotaTaxCollector.com) or (941) 861-8300, option 3.

**Name** \_\_\_\_\_ **Account #** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

\_\_\_\_\_ **Email** \_\_\_\_\_

I hereby make application to participate in the installment payment plan for the 2012 tax year.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**NOTICE**

Florida Law states that your taxes must be more than \$100.00 per parcel in order to participate in the installment payment plan. If your taxes for 2011 are \$100.00 or less, you do not qualify for the installment plan. If qualified, the first payment is due June 30<sup>th</sup>; however, payments will be accepted until July 31<sup>st</sup> with a penalty. Once you have elected to participate in the installment payment plan by making the first payment you are required to continue participation for the entire tax year. Installment payments that become delinquent shall be added to the next payment. Discounts will not be allowed on delinquent payments.

**RETURN COMPLETED APPLICATION:**

By email: [Info@SarasotaTaxCollector.com](mailto:Info@SarasotaTaxCollector.com)  
By fax: (941) 861-8399  
By mail: Sarasota County Tax Collector  
Barbara Ford-Coates  
101 S. Washington Blvd.  
Sarasota, FL 34236