



Florida Tax Collector

Barbara Ford-Coates – serving Sarasota County

101 S. Washington Blvd.
Sarasota, FL 34236-6993
941.861.8300, option 2

VESSEL TITLE PACKET CHECKLIST / INSTRUCTIONS

Name _____

Florida Phone # _____ Out-of-State Phone # _____

In order to obtain a Florida title, please complete and send the following:

1. **APPLICATION FOR CERTIFICATE OF TITLE WITH / WITHOUT REGISTRATION** - HSMV 82040, attached
 - A. Type or print in black ink - **no erasures or alterations will be accepted**
 - B. Complete sections 1 thru 5.
 - C. **Section 12 MUST be signed by all applicants**
2. **PROOF OF IDENTIFICATION** - Submit a copy of **ONE** of the following:

INDIVIDUALS: State issued driver's license, state issued photo I.D. card, Canadian or U.S. Territory issued driver's license or photo identification card, or passport (all documentation must have a photo)

BUSINESSES: FEID documents, fictitious name documents or corporation papers filed with a state
3. **OWNERSHIP** - Copies **cannot** be accepted

NEW VESSELS: Manufacturer's Statement / Certificate of Origin from all states

USED VESSELS: Certificate of Title if registered in another state; if from a non-titling state or foreign country, registration or other official document showing ownership must be submitted
4. **BILL OF SALE OR COPY OF DEALER INVOICE** - **Not** required on vessels that have been titled or registered in the owner's name for longer than 6 months
5. **PAYMENT** - See Line 7 on the worksheet for total amount due. Payment can be made by check or money order made payable to Tax Collector Barbara Ford-Coates. Major credit cards are also accepted; complete the authorization form under Line 7.

FEE CHART FOR APPLICATION FOR FLORIDA TITLE

Vessel registration fees are computed based on the length of the vessel. The 12-month registration period for vessels begins the first day of the owner's birth month. Company-owned vessels use the month of June. To determine the number of months required (the maximum is 27 months), start with the month the vessel is being registered in Florida and count through the month PRIOR to the owner's birth month. Example: You are registering your vessel in November and your birth month is June; November through May is 7 months. New vessel purchases, start with month of the purchase date.

VESSEL LENGTH	1 TO 12 MONTHS	13 TO 15 MONTHS	16 TO 24 MONTHS	25 TO 27 MONTHS
CANOES	\$14.50	\$22.75	\$28.00	\$41.50
1' to 11' 11"	\$14.50	\$22.75	\$28.00	\$41.50
12' to 15' 11"	\$30.63	\$55.01	\$60.26	\$89.89
16' to 25' 11"	\$49.38	\$92.51	\$97.76	\$146.14
26' to 39' 11"	\$123.63	\$241.01	\$246.26	\$368.89
40' to 64' 11"	\$197.88	\$389.51	\$394.76	\$591.64
65' to 109' 11"	\$235.38	\$464.51	\$469.76	\$704.14
110' to 200'	\$290.88	\$575.51	\$580.76	\$870.64

WORKSHEET

1. Vessel Registration Fee:

From the amounts listed on the fee chart \$ _____ (1)

2. Title Fee: (CHOOSE ONLY ONE)

New Vessel with Manufacturer's Statement/Certificate of Origin \$ 5.75
Vessel currently titled in another state \$ 9.75
Vessel currently titled in Florida issuing registration \$ 5.75
Vessel currently titled in Florida **not** issuing registration \$ 9.00 \$ _____ (2)

3. Late Fee:

If completed application not received in our office within 30 days from purchase date (for recently purchased vessels) \$ 10.00 \$ _____ (3)

4. Sales Tax:

Not applicable if the vessel has been owned for more than six (6) months and sales tax was paid

A. Purchase Price (add cost of taxable items found on attached list) \$ _____ A
B. Trade In \$ _____ B
C. Taxable Value (A - B) \$ _____ C
D. County Sales Tax (1% of taxable value) **not to exceed \$50** \$ _____ D
E. State Sales Tax (6% of taxable value) \$ _____ E
F. Less Sales Tax paid in another state (attach proof) \$ _____ F
G. **Total Florida Sales Tax (D + E - F) - Enter on Line 4** \$ _____ (4)

5. Lien Fee:

If there is a lien on the vessel \$ 1.00 \$ _____ (5)

6. Title Options:

A. Electronic Title - Paper title is NOT issued, no additional fee \$ 0.00
B. Paper Title - Paper title is mailed in approximately 20 days \$ 2.50
C. Fast Title - Paper title is mailed immediately (not available with lien) \$ 5.00
\$ _____ (6)

7. Total Amount Due:

(add lines 1 through 6) \$ _____ (7)

CHECK PAYABLE TO: TAX COLLECTOR BARBARA FORD-COATES

101 S. WASHINGTON BLVD., SARASOTA, FL 34236-6993

CREDIT CARD AUTHORIZATION FORM

The company that processes credit cards charges a 2.45% fee.

Customer Name _____

Cardholder Name _____ **OR** Check if same as customer name

Daytime Phone _____ Amount Authorized to Charge: Not to exceed \$ _____ (US Dollars)

Credit card type: AMERICAN EXPRESS DISCOVER MASTERCARD VISA

Credit Card Number _____ - _____ - _____ - _____ Expiration Date _____ - _____

Note: When work is completed, if amount needed is greater, we will contact you before making any change.

Signature of card holder _____



APPLICATION FOR CERTIFICATE OF VESSEL TITLE

Please submit this form to your local tax collector office or license plate agency.

https://www.flhsmv.gov/locations/

Note: All fields are required unless otherwise stated or not applicable.

Application Type: Original Transfer Request to print Certificate of Title: No Yes: In office Yes: Mailed

Section 1: OWNER/APPLICANT INFORMATION

Form section for owner/applcant information including fields for Customer Number, Fleet Number, Unit Number, Owner's County of Residence, Owner Details, and Co-Owner Details.

Section 2: VESSEL DESCRIPTION

Form section for vessel description including fields for Hull (Vessel) Identification Number (HIN), Florida Title Number, FL/DO Number, Renewal of Number, State of Principal Use, Make/Manufacturer, Model, Year, Weight, Length, Draft of Vessel, and Primary Operation.

Section 3: OUT-OF-STATE/OUT-OF-COUNTRY CERTIFICATION

Form section for out-of-state/out-of-country certification including fields for Previous State of Issue and Previous Registration Number.

Section 4: DOCUMENTED/FOREIGN-DOCUMENTED VESSEL CERTIFICATION

Form section for documented/foreign-documented vessel certification including a statement about documentation.



FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

APPLICATION FOR CERTIFICATE OF VESSEL TITLE

Section 5: LIENHOLDER INFORMATION (If applicable)

ELT Customer <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> FEID/Suffix # <input type="checkbox"/> DMV Account # <input type="checkbox"/> DL/ID #, Sex and DOB	Lienholder's Phone Number (Voluntary)	Lienholder's Email (Voluntary)	
Date of Lien	Lienholder's Mailing Address	City	State	Zip Code
Lienholder's Name (If box is not checked, title will be mailed to the first lienholder.)		<input type="checkbox"/> Check this box if you, lienholder representative, authorize the Department to send the vessel title to the owner and sign here: _____		

Section 6: SECURITY INTEREST

I certify that the vessel listed above has security interests. (More than one form HSMV 82040 may be used for additional secured parties.)

Secured Party's Name	Secured Party's Mailing Address	City	State	Zip Code
----------------------	---------------------------------	------	-------	----------

Section 7: TRANSFER TYPE (If applicable)

If ownership has transferred, how and when was the vessel acquired? Inheritance Sale (Price: \$ _____ . _____) Gift Repossession Court Order Other (Specify): _____

Date Acquired: _____ / _____ / _____

Section 8: DEALER SALES TAX REPORT AND VESSEL TRADE IN INFORMATION (If applicable)

Florida Sales Tax Registration Number	Dealer License Number	Date of Sale	Amount of Tax	Dealer/Agent Signature
Year of Trade In	Make of Trade In	Title Number of Trade In (If known)	Vessel Identification Number of Trade In	

Section 9: SALES TAX EXEMPTION CERTIFICATION (If applicable)

I certify the recreational vessel described has been purchased and is exempt from the sales tax imposed by Chapter 212, Florida Statutes, by:

Purchaser (state agencies, counties, etc.) holds valid exemption certificate Vessel will be used exclusively for rental.

Consumer's Certificate of Exemption Number: _____ Sales Tax Registration Number: _____

I hereby certify that ownership of the vessel described on this application, is not subject to Florida Sales and Use Tax for the following reason:

Inheritance Gift Divorce Decree Transfer between a married couple Other: _____

Even trade or trade down _____
(State the facts of the even trade or trade down and the transferor information, including the transferor's name and address.)

Section 10: REPOSESSION DECLARATION

I certify that this vessel was repossessed upon default in the terms of the lien instrument and is now in my possession.

Section 11: NON-USE AND OTHER CERTIFICATIONS

If checked, the following certifications are made by the applicant:

I certify that the certificate of title is lost or destroyed.

The vessel identified will not be operated on the waters of this state until properly registered.

Other: (explain) _____

Section 12: APPLICATION ATTESTMENT AND SIGNATURES

I/We physically inspected the HIN. (More than one form HSMV 82040 may be used for additional signatures.)

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Full Name of Applicant, Owner	Signature of Applicant, Owner	Date
Full Name of Applicant, Co-Owner	Signature of Applicant, Co-Owner	Date

Section 13: RELEASE OF SPOUSE OR HEIRS INTEREST (If applicable)

The undersigned person(s) state(s) that _____ died on _____.

(Name of deceased) (Date)

Testate (with a will) Intestate (without a will) and left the surviving heir(s) named below.

When applicable, the heir(s) (named below) certifies that the certificate of title is lost or destroyed.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.
(More than one form HSMV 82040 may be used for additional signatures.)

Full Name of <input type="checkbox"/> Spouse, <input type="checkbox"/> Co-Owner or <input type="checkbox"/> Heir(s)	Signature of Spouse, Co-Owner or Heir(s)	Date
Full Name of <input type="checkbox"/> Spouse, <input type="checkbox"/> Co-Owner or <input type="checkbox"/> Heir(s)	Signature of Spouse, Co-Owner or Heir(s)	Date

That at the time of death the decedent was owner of the vessel described in section 2 of this form. The person(s) signing above hereby releases all of his/her/their right, title, interest and claim as heir(s) at law, legatee(s), devisee(s), or otherwise to the aforesaid vessel to:

Full Name of Applicant	Signature of Applicant	Date
Full Name of Applicant	Signature of Applicant	Date